## For Communication

### SHANKARAGOWDA COLLEGE OF EDUCATION

K.V.Shankaragowda Road, Oppt. Womens Hostel, Mandya-571401, Karnataka AISHE ID: C-17389

> Institution Track ID: KACOTE12574 Visit Date: 13/02/2025 to 14/02/2025 Cycle 3

No	Name and Address	Contact Number & Email ID	Category
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3	Dr. Sushama Bhosale A-603 Devi Orchid Cooperative Society Near Pune IT Park, Bopodi, Pune, Maharashtra	9764425055 sushama952004@yah oo.co.in	Member

#### At Institution:

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# TENTATIVE VISIT SCHEDULE OF THE PEER TEAM

Scope of the Visit:

The Core agenda of peer team visit will be to validate claims in the SSRs pertaining to Qualitative Metrics (Q<sub>1</sub>M).

### Guidelines for the Visit:

- As the team may randomly choose the visit to departments or may decide to cover all the departments of the institute. Institutions are advised that all the departments are ready for taking the visit.
- The team may split into two or more sub teams and have interactions with various academic and administrative units and other stakeholders simultaneously. Arrangements for simultaneous meetings may be made by the Institution.

### Day 0 (Pre Visit):

Pre Visit Discussion (Peer Team Members) at place of stay

### Day 1

0900 - 1000 hrs:

Presentation by the Principal followed by interaction

1000 - 1030 hrs:

Presentation of IQAC activities and

Discussion with members of IQAC (at IQAC office)

1030 - 1300 hrs:

Visit to Departments

- 1. Presentation by the HOD (06 minutes) followed by interaction and visit to Lab/Facilities
- 2. The team will spend around 30 minutes in each of the selected Department. HoDs are requested to organize the time and showcase the major achievements and facilities of the Departments.
- 3. Visit to the Department, Lab and other academic facilities may be organized keeping in mind their proximity so that the peer team members may move across the campus sequentially.
- 4. Local Co-ordinators to accompany the team(s) to be decided by the Institution

1400 - 1445 hrs: Visit to Library  1445 - 1545 hrs: Visit to Carlton (Captoon / Sports facilities Hostel, N	
1445 1545 how Wish to Guillian (Household Control / Sports facilities Hostel N	
1445 - 1545 hrs: Visit to facilities (Health centre/Canteen/ Sports facilities, Hostel, N NSS units, Guidance and Counseling Services/Placement Cell etc.)	NCC
1545 - 1620 hrs: Interaction with students	
1620 - 1700 hrs: Interaction with Alumni/Parent	
1700 – 1800 hrs  1. Interaction with Finance Officer and Staff 2. Interaction with Administration Officer and Staff	
1800 - 1845 hrs: Cultural Programme (optional-if the institution wants to organize showcasing the talent of the students)	
2000 hrs onwards: Peer Team Discussion at the place of stay and report writing	

Day 2:	
0900 - 1200 hrs:	Visit to practice teaching schools  Observation of Practice Teaching Sessions  Interaction with the Principal and staff of Practice Teaching Schools
1200 - 1230 hrs:	Discussion with Head of the Institutions on any outstanding Issues/Sharing concerns.
1230 - 1330 hrs:	Finalizing the draft report.
1330 - 1400 hrs:	Lunch
1400 - 1500 hrs:	Finalizing the draft report continues.
1500-1600 hrs:	Sharing the report with the Principal.
1600 - 1730 hrs:	Finalizing and submitting the Peer Team Report through portal.
1730 hrs	Exit Meeting and Departure of Peer Team Members

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